

**TRAINING APPLICATION FORM/IFISHI YO GUSABA AMAHUGURWA**

**SECTION A : COMPANY PROFILE / AMAKURU AREBANA N'IKIGO**

Names:

*Amazina:*

Organisation/Company:

*Izina ry'ikigo:*

Physical Address:

*Icyicaro:*

P.O. Box:

*Agasanduku k'iposita:*

Telephone Number:

*Nomero ya Telefone:*

E-mail:

*Imeyili:*

Website:

*Urubuga rwa Interineti:*

Number of Employees of the Organisation/Company:

*Umubare w'abakozi:*

Type of Product/Service:

*Ibicuruzwa/Serivise Ikigo Cyasabye Amahurwa Gitanga:*

Training Requested for:

*Amahugurwa Akenewe*

Place/Venue of Training:

*Aho Amahugurwa Azabera:*

Number of Participants:

*Umubare w'abazitabira Amahugurwa:*

**SECTION B : TECHNICAL INFORMATION / AMAKURU AREBANA N'AMAHUGURWA**

Level of Formal Education of participants	PHD	Masters	Bachelor	Diploma	Secondary	primary	No Formal Education

Amashuri abazakurikira amahugurabize	Dogiteri	Icyiciro cya 3 cya Kaminuz a	Icyiciro cya 2 cya Kaminuz a	Icyiciro cya 1 cya Kaminuz a	Amashuri yisumbuye	Amashuri abanza	Nta mashuri yize
Participants Related training and done  Amahugurayandi asan'aya abo agenerwabakoze	<p>Did participants do some related trainings? What are They? Would you list them?</p> <p>Haba hari ayandi mahugurwa asa n'aya abo aya mahugurwa agenerwa baba barabonye? Ni ayahe?</p>					1.	
Training Venue  Icyumba amahugurwazaberamo	1. Is the training room Conducive? Yes/No  Icyumba cy'amahugurwa kimeze neza? Yego/Oya						
	2. Are chairs comfortable? Yes /No  Intebe zimeze neza ? Yego /Oya						
	3. Does the training room have enough space in comparison to the number of participants? Yes /No  Icyumba cy'amahugurwa kirahagije ugereranyije n'umubare w'abazakurikira amahugurwa? Yego/Oya						
	4. Does it have enough light? Yes/No  Hari urumuri ruhagije? Yego /Oya						
	5. Does it have efficient Natural and artificial ventilation system? Yes/No  Hari umuyaga uhagije? Yego /Oya						
	6. Do you have a projector? Yes /No  Mufite projector? Yego /Oya						

	<p>7. Do you have a flip chart stand? Yes /No</p> <p>Mufite Flip Chart Stand? Yego? Yego / Oya</p>	
	<p>8. Do you have a Training LapTop? Yes /No</p> <p>Mufite Mudasobwa? Yego / Oya</p>	
	<p>9. Will you avail facilities to participants such as lunch, Tea break, drinking water? Yes/No</p> <p>Muzatanga amafunguro ku bakurikira amahugurwa, amazi yo kunywa ndetse n'icyayi? Yego /Oya</p>	
<p>Client Expectations</p> <p>Icyo abaka amahugurwa biteze muri aya mahugurwa</p>	<p>What are you expectations in requesting from this training?</p> <p>Ni iki abasabye amahugurwa biteze muri aya mahugurwa?</p>	

Application submitted by/ Ubusabe butanzwe na

Name and designation/Amazina n'icyo akora.....

Date/ku wa..... Signature/Umukono.....

Application received by/ubusabe bwakiriwe na

Name and designation/ Amazina n'icyo akora .....

Date/ku wa..... Signature/Umukono.....